



## Beachwood Recreation Commission

### Meeting Minutes

October 8, 2015 \* 7:30 PM

Beachwood Community Center, 147 Compass Avenue, Beachwood, New Jersey

1. Call to Order
2. Pledge of Allegiance

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- Notice has been posted on the bulletin board in Borough Hall.
- Notice has been filed in the office of the Borough Clerk.
- Notice has been forwarded to the Asbury Park Press.
- All individuals supplying a stamped, self-addressed envelope will be given notice

3. Roll Call

**Present**

Keenan, Daniel  
Seegert, Karl  
Orsano, Anthony (Vice Chair)  
McNabb, Ronald (Chair)

**Absent**

Cagiano, Joseph  
Cicchetti, Charlotte  
Greitz, Susan  
Komsa, Steven (Liaison)

4. Approval of Minutes from September 24, 2015 – TABLED
  - a. Three of four Commissioners in attendance were eligible to approve.
5. Correspondence
  - a. Letter with check returned via mail on 9/25/15 to Ms. Ann McVicar of Pacific Avenue. Her fee and form for the fall yard sale were received after the final list of participants was completed.
6. Events Schedule
  - a. 2015 Event Planning
    - i. Yard Sale COMPLETE
    - ii. 5k COMPLETE

iii. Bonfire

1. November 7
2. Review vendor and food plan
  - a. Orsano – Cheezen will be in attendance as a food vendor
  - b. Pinto Novelty is confirmed as a merch vendor
3. Entertainment
  - a. Mr. Komsa will be arranging for Versatile Event Designs to provide DJ service
  - b. VOTE authorizing \$300 for this service
    - i. Motion: Orsano
    - ii. Second: Seegert
    - iii. Unanimous
4. Confirm Public Works actions – TBD following contact with Public Works. McNabb to handle.
5. Advertising
  - a. Commissioners decided against purchasing road signs.
  - b. Following methods will be used:
    - i. Facebook/Twitter
    - ii. School flyer
    - iii. Public Works signs
    - iv. Reliance on calendar
    - v. Website

iv. Christmas Events

1. House decorating – assign lead – TABLED
2. Tree Lighting – Commissioners determined that no changes are required from last year's strategy
  - a. Use of coffee carafes from Mr. Keenan
  - b. Provide unlimited cookies and hot chocolate
  - c. Refresh decorations and consider additional funding to add more
  - d. Provide music within the lobby area

7. New program development

None.

8. Open Floor

9. Meeting Open to Public

10. General Discussion

- a. Updates to Facebook and website
  - i. Mr. Keenan will continue efforts to secure access to our Twitter profile
  - ii. Postings to invite vendors for future events
- b. New members - None.

- c. VOTE to reimburse McNabb for expenses incurred for 5k, to include the following:
  - i. VISA Gift Cards (2) @ 104.94 = 209.88
  - ii. Water and plastic cups @ 26.16
  - iii. 8 cases of bottled water @ 27.76
    - 1. Motion: Seegert
    - 2. Second: Keenan
    - 3. Unanimous

11. Adjourn 8:09 pm

- a. Motion: McNabb
- b. Second: Keenan
- c. Unanimous