

**BOROUGH OF BEACHWOOD RECREATION COMMISSION**  
[www.facebook.com/beachwood.recreation](http://www.facebook.com/beachwood.recreation) - 754 Members & Growing!

EMAIL US AT [recreation@beachwoodusa.com](mailto:recreation@beachwoodusa.com)



Meeting (Official Minutes)  
September 25, 2014

Community Center  
Beachwood, NJ

- I. **Call to Order:** Recreation Chairman Ron McNabb called the meeting to order at 7:33 PM
- II. **Pledge of Allegiance:** - COMPLETED
- III. **Attendance by Roll Call:**

- 1 – Daniel Keenan - Present
- 2 – Anthony Orsano - Present
- 3 - Peter Hernandez – Present
- 4 - Ron McNabb - Present
- 5 - Susan Greitz - Present
- 6 – Anthony Orsano - Present
- 7 – Charlotte Cicchetti – Excused
- 8 – Maria Weber - Excused
- 9 - Daniel Leonard (secretary) - Present
- 10 - Steve Komsa (liaison) - Present

IV. **Compliance Statement:**

Ladies and Gentlemen, pursuant to the applicable portions of the New Jersey Open Public Meeting Act, adequate notice of this meeting has been given. The schedule for this meeting of the Beachwood Recreation Commission of the Borough of Beachwood is listed in the notice of meetings posted on the bulletin board located in the Municipal Complex and delivered to the Asbury Park Press.

V. **Approval of Minutes:**

- There was no reading of previous meeting minutes – No Quorum.

VI. **Correspondence:**

- **Email** – None

**VII. Committee Schedule & Assignments:**

1. *Reorganization – COMPLETED For 2014*
2. *Snowman Contest – COMPLETED For 2014*
3. *Easter Egg Hunt – COMPLETED For 2014*
4. *Beachwood “Spring Cleaning” Community Yard Sale - COMPLETED For 2014*
5. *Yoga on the Beach – COMPLETED For 2014*
6. *Memorial Day Riverfest & Craft Show – COMPLETED For 2014*
7. *Beachwood Tennis Program – COMPLETED For 2014*
8. *Fourth of July Fireworks – COMPLETED For 2014*
9. *Beachwood Fall Community Yard Sale - COMPLETED For 2014*
10. *3<sup>rd</sup> Annual Beachwood 5K River Run & 1 Mile Fun Run – October 3<sup>rd</sup>*
  - 52 experienced members of TEAM will be available as volunteers. They will be roving as well as stationed at various intersections. Need 2-3 recreation personnel at the registration table prior to event. The Fun Run will begin at 9AM. Recommendation to run registration form as an ad in Runner’s Forum magazine, as we have for both previous years. Cost is \$460 for two months. Motion Greitz, 2<sup>nd</sup> Jess Starmer, passed unanimously. Consideration requested for 2 top prizes to attract runners who seek monetary prizes at local events and expand runner’s pool, \$100 each for Top Male and Female finishers. No vote – Commission requested to consider for future vote. Not time sensitive. \$800 grant from OC Tourism Council was received. Great vote of confidence in our event. Stipulation is that we match the spending and OCTC logo appears on our materials and T-shirt. Cost of T-shirts more than covers this spend-match requirement. Bayville Shop-Rite committed to letting us hang 5K flyers for the 2014 Event. Pat Hancock of Ocean Running Club offered to let us set up a Beachwood 5K Table where we could hand out Old 5K T-Shirts as well as sign up runners for the event. Change in 5K Race start time was discussed and will be an hour earlier in 2014.
11. *Harvest Bonfire on the Beach – September 27<sup>th</sup>*
  - Sue secured 9 Food Vendors (Hot Dogs, Popcorn, Pretzels, Candy Apples etc.) will be served. Discussed coordination of logistics in reference to picking up decorations from Moore’s as well as time and location of wood drop off by the township. 5K registration and T-Shirts will be available. Game assignments will be given out upon arrival. Radio station present will be the HAWK.
12. *Christmas Boat Parade – Tentatively Scheduled*
13. *House Decorating and Tree Lighting –*
  - Tree Lighting Ceremony – December 7<sup>th</sup> at the Municipal Complex
  - House Decorating Deadline – December 10<sup>th</sup>
  - House Decorating Judging – December 12<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup>
  - House Decorating Awards – December 17<sup>th</sup>

**VIII. Old Business:**

1. Recreation Secretary will maintain any updates of current State and Borough legal statues and by-laws pertaining to attendance to 2014 commission members.
2. Recreation chose to no longer purchase Visa Gift Cards for event prizes because they come with a \$5.00 Activation Fee.
3. Discussed discrepancies between the 2014 Beachwood Calendar and our Actual Events. Currently working on a solution to inform the Borough of these changes.

**IX. New / Continued Business:**

1. Discussed beachwoodusa.com – inadequate for our needs. Recommending registration page with links to our forms and this template has been provided for inclusion, but to date no response or update from webmaster. Will continue to improve through Sue Minock.
2. New advertising ideas – discussed all available avenues for advertising events. The list includes the borough website, Facebook – add log to all documents so public is aware of the page, Beachwood Nursery School, TR Schools, Radio, Ocean Signal, APP, and Bulletin Boards located at Borough Hall, Sewerage Authority, Candle Factory and Quick Chek.
3. Background Checks need to be conducted for those members that have not already completed this requirement.
4. Beachwood Recreation would like thank our 2 newest 5K sponsors – Pine Beach Auto Body & T&M Associates.

- X. Adjournment – Ron McNabb motioned to adjourn the meeting at 8:15 PM and Anthony Orsano 2<sup>nd</sup> the motion.**

The next official meeting will be **October 9, 2014** at the Community Center at 7:30 pm

Daniel P. Leonard  
Recording Secretary