

BOROUGH OF BEACHWOOD RECREATION COMMISSION  
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EMAIL US AT [recreation@beachwoodusa.com](mailto:recreation@beachwoodusa.com)



Meeting (Official Minutes)  
February 27, 2014

Borough Hall  
Beachwood, NJ

- I. **Call to Order:** Recreation Chairman Ron McNabb called the meeting to order at 7:32 PM
- II. **Pledge of Allegiance:** - COMPLETED
- III. **Attendance by Roll Call:** (5 Year Appointed Term & Expiration Date)

- 1 - Jessica Starmer (2017) - Present
- 2 - Lance Starmer (2015) - Present
- 3 - Peter Hernandez (2016) – Present
- 4 - Cathy Scuderi (2014) - Present
- 5 - Ron McNabb (2014) - Present
- 6 - Susan Greitz (2018) - Present
- 7 – Dawn Rotella (2019) - Present
- 8 – Charlotte Cicchetti (A)– Present
- 9 – VACANT - Alternate
- 10 - Daniel Leonard (secretary) - Present
- 11 - Steve Komsa (liaison) - Present

IV. **Compliance Statement:**

Ladies and Gentlemen, pursuant to the applicable portions of the New Jersey Open Public Meeting Act, adequate notice of this meeting has been given. The schedule for this meeting of the Beachwood Recreation Commission of the Borough of Beachwood is listed in the notice of meetings posted on the bulletin board located in the Municipal Complex and delivered to the Asbury Park Press.

V. **Approval of Minutes:**

- There was no reading of previous meeting minutes as recording secretary was excused.

**VI. Correspondence:**

- **Email** – None

**VII. Committee Schedule & Assignments:**

1. ***Reorganization – COMPLETED For 2014***
2. ***Snowman Contest*** – Ends March 12<sup>th</sup> – Awards Given March 19<sup>th</sup>
3. ***Easter Egg Hunt*** – April 13<sup>th</sup> / April 19<sup>th</sup> Rain Date
  - Lance raised the concern of several members of the community that children under 3 needed an alternate prize other than candy.
4. ***Beachwood “Spring Cleaning” Community Yard Sale*** -
  - Motion made by Cathy and 2<sup>nd</sup> by Lance to approve this New Event for 2014 which is currently planned for May 3 & 4. This event will be unlike the Fall Yard Sale because we will not be competing with other local towns having their event the same weekend. Only additional cost will be for Balloons and possibly Map printing. The commission discussed purchasing new signs for the event.
5. ***Yoga on the Beach – Tentatively Scheduled For Mid-May***
  - Instructor – Molly Laurence has given proposal to lead instruct “pay as you go” morning Yoga classes to the community at a fee of \$5-7 per course beginning around 8AM on Saturdays. She also specializes in special population yoga, senior yoga, child yoga and “Mommy & Me” yoga. Transcendental Meditation classes were also discussed as was an inclement weather plan. A member of the Recreation Commission must be present.
6. ***Memorial Day Riverfest & Craft Show*** – May 26<sup>th</sup>
7. ***Summer Camp Program – Cancelled for 2014***
8. ***Fourth of July Fireworks*** – Beachwood Beach
9. ***Beachwood Fall Community Yard Sale*** - September 27<sup>th</sup> & 28<sup>th</sup>
10. ***3<sup>rd</sup> Annual Beachwood 5K River Run & 1 Mile Fun Run*** – October 3<sup>rd</sup>
  - Bayville Shop-Rite committed to letting us hang 5K flyers for the 2014 Event. Pat Hancock of Ocean Running Club offered to let us set up a Beachwood 5K Table where we could hand out Old 5K T-Shirts as well as sign up runners for the event. Change in 5K Race start time was discussed and will be an hour earlier in 2014.
11. ***Harvest Bonfire on the Beach*** – November 1<sup>st</sup>
12. ***Christmas Boat Parade – Tentatively Scheduled***
13. ***House Decorating and Tree Lighting*** –
  - Tree Lighting Ceremony – December 7<sup>th</sup> at the Municipal Complex
  - House Decorating Deadline – December 10<sup>th</sup>
  - House Decorating Judging – December 12<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup>
  - House Decorating Awards – December 17<sup>th</sup>

**VIII. Old Business:**

1. Recreation Secretary will maintain any updates of current State and Borough legal statues and by-laws pertaining to attendance to 2014 commission members.
2. Commission discussed the possibility of selling excess Summer Camp supplies in order to use the proceeds for an alternate or new recreation event in 2014. (Beachwood Community Yard Sale?)
3. Beachwood Recreation was approached by Beachwood Soccer Association to see if there would be interest in the joint-purchase of a “Dunk Tank” to be used during the season at various events in order to raise money for the commission. The Commission expressed interest and the Soccer Association will look into pricing. It was recommended to ask other organization in Beachwood to donate as well, in order to share use and keep the cost down for all parties involved. (Final Email sent 3-13-14)

**IX. New / Continued Business:**

1. New Chairman Ron McNabb welcomed our newest member, Charlotte Ciccheti, to the Recreation Commission. Charlotte brings a wealth of knowledge to the team; specifically in dealing with volunteering and fundraising.
2. Long Time member Charlie Cohen has chosen not seek a new term and has stepped down from the Recreation Commission after 35 Years of dedicated service to Beachwood. Thank You Charlie, your wealth of knowledge on the history of the Recreation Commission is irreplaceable. You will surely be missed by those of us who have had the opportunity to work with you.
3. Chairman McNabb decided to give the committee members 2 weeks to decide in what capacity they would best serve the commission for each event.
4. Recreation chose to no longer purchase Visa Gift Cards for event prizes because they come with a \$5.00 Activation Fee.
5. A final plan concerning the Beachwood Networking Night venue locations will be completed by March 27, 2013.
6. Discussed discrepancies between the 2014 Beachwood Calendar and our Actual Events. Currently working on a solution to inform the Borough of these changes.
7. Background Checks need to be conducted for those members that have not already completed this requirement.
8. Chairman McNabb will continue to work with Secretary Leonard to develop a “continuity book” which will maintain notes, contacts, and best practices for any event and staffing transitions that will occur on the Recreation Commission in the years to come. Hardcover Binders should be completed NLT than April 24<sup>th</sup> 2014 in order to maintain continuity binders for each specific event.
9. The Trust Account went from \$18,474.35 in 2013 to 20,046.18 going into 2014.
10. The 2014 Tourism Grant Application was successfully submitted by Council Liaison Steve Komsa.
11. Chairman McNabb proposed the idea of starting a Summer Tennis Program to be held at Mayo Park. This would either begin following / or towards the end of the Yoga Program.

**X. Adjournment – Lance Starmer motioned to adjourn the meeting at 8:29 PM and Cathy Scuderi 2<sup>nd</sup> the motion.**

The next official meeting will be **March 13, 2014** at the Beachwood Borough Hall at 7:30 pm

Daniel P. Leonard  
Recording Secretary