

BOROUGH OF BEACHWOOD RECREATION COMMISSION
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EMAIL US AT recreation@beachwoodusa.com



Meeting (Official Minutes)
JANUARY 9, 2014

Community Center
Beachwood, NJ

- I. **Call to Order:** Outgoing Commission Chair Jessica Silvers called the meeting to order at 7:32 PM
- II. **Pledge of Allegiance:** - COMPLETED
- III. **Attendance by Roll Call:** (5 Year Appointed Term & Expiration Date)

- 1 - Jessica Starmer (2017) - Present
- 2 - Lance Starmer (2015) - Present
- 3 - Peter Hernandez (2016) – Present
- 4 - Cathy Scuderi (2014) - Present
- 5 - Ron McNabb (2014) - Present
- 6 - Susan Greitz (2018) - Present
- 7 – Dawn Rotella (2019) - Present
- 8 – VACANT - Alternate
- 9 – VACANT - Alternate
- 10 - Daniel Leonard (secretary) - Present
- 11 - Steve Komsa (liaison) - Present

IV. **Compliance Statement:**

Ladies and Gentlemen, pursuant to the applicable portions of the New Jersey Open Public Meeting Act, adequate notice of this meeting has been given. The schedule for this meeting of the Beachwood Recreation Commission of the Borough of Beachwood is listed in the notice of meetings posted on the bulletin board located in the Municipal Complex and delivered to the Asbury Park Press.

V. **Approval of Minutes:**

- There were no minutes of previous meeting as the 26 December 2013 was cancelled.

VI. Correspondence:

- **Email** – None

VII. Committee Schedule & Assignments:

1. **Reorganization – COMPLETED** – See Notes Under New/Continued Business
2. **Snowman Contest** – Ends March 12th – Awards Given March 19th
3. **Easter Egg Hunt** – April 13th / April 19th Rain Date
4. **Beachwood “Spring Cleaning” Community Yard Sale** - Motion made by Cathy and 2nd by Lance to approve this New Event for 2014 which is currently planned for May 3 & 4. This event will be unlike the Fall Yard Sale because we will not be competing with other local towns having their event the same weekend. Only additional cost will be for Balloons and possibly Map printing.
5. **Memorial Day Riverfest & Craft Show** – May 26th
6. **Summer Camp Program** –
Concerns regarding future funding were discussed pertaining to the economic viability of the program for the 2014 recreation season. Discussion about “trip based” only program depends on interest of community. Cancellation was due to lack of interested campers (15), hence “the community spoke”. **TABELED** - Final Decision to be made following 2014 reorganization meeting.
7. **Fourth of July Fireworks** – Beachwood Beach
8. **Beachwood Fall Community Yard Sale** - September 27th & 28th
9. **3rd Annual Beachwood 5K River Run & 1 Mile Fun Run** – October 3rd
 - Bayville Shop-Rite committed to letting us hang 5K flyers for the 2014 Event.
 - Pat Hancock of Ocean Running Club offered to let us set up a Beachwood 5K Table where we could hand out Old 5K T-Shirts as well as sign up runners for the event.
10. **Harvest Bonfire on the Beach** – November 1st
11. **Christmas Boat Parade** – Tentatively Scheduled
12. **House Decorating and Tree Lighting** –
 - Tree Lighting Ceremony – December 7th at the Municipal Complex
 - House Decorating Deadline – December 10th
 - House Decorating Judging – December 12th, 13th & 14th
 - House Decorating Awards – December 17th

VIII. Old Business:

1. Recreation Secretary will maintain any updates of current State and Borough legal statues and by-laws pertaining to attendance to 2014 commission members.
2. Commission discussed the possibility of selling excess Summer Camp supplies in order to use the proceeds for an alternate or new recreation event in 2014. **(Tabled until 23 January 2014 Meeting)**
3. Beachwood Recreation was approached by Beachwood Soccer Association to see if there would be interest in the joint-purchase of a “Dunk Tank” to be used during the season at various events in order

to raise money for the commission. The Commission expressed interest and the Soccer Association will look into pricing. It was recommended to ask other organization in Beachwood to donate as well, in order to share use and keep the cost down for all parties involved. (Sent Email To Follow Up on January 15th)

IX. New / Continued Business:

1. New Chairman Ron McNabb & Vice-Chair Lance Starmer were unanimously elected/re-elected by the Recreation Commission and will head up the commission for 2014.
2. Susan Greitz was re-appointed in December to another term by the Beachwood Governing Body.
3. Dawn Rotella will be appointed from Alternate Member to Regular Member in January 2014.
4. Long Time member Charlie Cohen has chosen not seek a new term and has stepped down from the Recreation Commission after 35 Years of dedicated service to Beachwood. Thank You Charlie, your wealth of knowledge on the history of the Recreation Commission is irreplaceable. You will surely be missed by those of us who have had the opportunity to work with you.
5. Chairman McNabb decided to give the committee members 2 weeks to decide in what capacity they would best serve the commission for each event. Final decision as to who will chair each event will be completed by the January 23, 2014 Recreation Meeting.
6. Recreation chose to no longer purchase Visa Gift Cards for event prizes because they come with a \$5.00 Activation Fee.
7. Discussed discrepancies between the 2014 Beachwood Calendar and our Actual Events. Currently working on a solution to inform the Borough of these changes.
8. Background Checks need to be conducted for those members that have not already completed this requirement.
9. Change in 5K Race start time was discussed and will be an hour earlier in 2014.
10. Chairman McNabb will work with Secretary Leonard to develop a “continuity book” which will maintain notes, contacts, and best practices for any event and staffing transitions that will occur on the Recreation Commission in the years to come. Secretary Leonard will also provide Hardcover Binders in order to build continuity binders for each specific event.

X. Adjournment – Jessica Silvers motioned to adjourn the meeting at 8:22 PM and Cathy Scuderi 2nd the motion.

The next official meeting will be **January 23, 2014** at the Beachwood Community Center at 7:30 pm

Daniel P. Leonard
Recording Secretary