

**EXHIBIT A**

**GENERAL BIDDING REQUIREMENTS TO OBTAIN GASOLINE AND  
DIESEL FUEL RETAIL SUPPLIER TO CHARGE THE BOROUGH THE  
POSTED SERVICE STATION PRICE LESS TAXES AS A RESULT OF  
THE BOROUGH'S STATUS AS A MUNICIPAL CORPORATION AND  
INSTRUMENTALITY OF THE STATE OF NEW JERSEY**

A. Each bid shall be submitted in writing, addressed to the Borough Clerk, Beachwood Municipal Complex, 1600 Pinewald Road, Beachwood, New Jersey 08722 and shall be in the hands of said Clerk at or before the time set forth in the Notice to Bidders for the receipt of bids. No responsibility shall be assumed by the Borough for any bid mailed to the Clerk which is not received by her before the time stated above for the receipt of bids. No bids will be received after the first bid is opened at said time and place.

B. Each bid shall be signed by the bidder and contained in a sealed envelope WHICH SHALL BE ADDRESSED TO THE SAID CLERK AND SHALL CONTAIN ON ITS FACE A STATEMENT THAT IT IS A BID ON SAID ITEM in order that said bid may not be inadvertently opened prematurely.

C. Each bid shall state that it is made in accordance with this advertisement.

D. The Borough reserves the right to accept or reject any and all bids.

E. In the event Bidder is a corporation or partnership, it shall submit to the governing body, prior to the time of the receipt of the bids or accompanying the bid, a statement setting forth the names and addresses of all stockholders in the corporation or partnership who own 10% or more of its stock or an interest equivalent for the same in accordance with P.L. 1977, c.33.

F. Bidders are required to comply with the requirements of P.L. 1975, c.127.

G. Bidders are required to be registered with the State of New Jersey and provide a "Business Registration Certificate" issued by the New Jersey Department of Taxation, Division of Revenue.

H. Each bidder must complete and submit with its bid a Non-Collusion Affidavit, Affirmative Action Statement and Ownership Disclosure Statement. Bidders are required to comply with the requirements of P.L. 1975, c.127.

I. Contact Susan Minock, Municipal Clerk for any additional information, telephone number (732)286-6000.

Susan A. Minock, RMC  
Municipal Clerk